

**American Association of Collegiate Registrars and Admissions Officers
Minutes from the Meeting of the Board of Directors**

April 15, 2006
San Diego, California

Board Members in Attendance: Luz Barreras, Jerry Bracken, Dan Garcia, Betty Huff, Angé Peterson, Joseph Roof, Wanda Simpson, Heather Smith, Eric Staab, Paul Wiley

Staff Members in Attendance: Janie Barnett, Barmak Nassirian, Jerome Sullivan

Members in Attendance: Paul Aucoin, Samford University, Nominee for President-Elect; Mary Baxton, California State University, Northridge, Nominee for Vice-President for International Education; Nora McLaughlin, Reed College, Nominee for Vice-President for Leadership and Management Development; Mahmoud Saffari, St. Cloud State University

Guests in Attendance: Phillip Ives

Call to Order

President Roof called the meeting to order at 8:43 A.M. PDT

Move to Executive Session

MOTION 2006.04.1 – It was duly moved and seconded that the Board move into Executive Session for the purposes of discussing international application services.
ADOPTED

The Board moved out of Executive Session.

Adoption of Agenda

The Board reviewed and adopted the meeting agenda. The minutes from meetings of the Board of Directors on February 24-25, 2006, and March 22, 2006, were placed on the consent agenda for approval. Written reports from all officers except the Vice-President for Finance were placed on the consent agenda for acceptance.

Consent Agenda

MOTION 2006.04.02– Approval of the Consent Agenda was duly moved and seconded.
ADOPTED

Executive Director's Report

Executive Director Sullivan reviewed highlights of his written report.

MOTION 2006.04.03 – It was duly moved and seconded that the Board accept the Executive Director's report. ADOPTED

Finance Report

MOTION 2006.04.04 – It was duly moved and seconded that Board accept the February 2006 finance report. ADOPTED

Committee Reports

President Roof updated the Board of Directors on the April 14, 2006, Administration and Finance Committee.

With regard to the final report of the Dues Task Force, the Finance and Administration Committee recommends that the Association Issues Committee consider the issues of subscription memberships and a new membership category for institutions with enrollment of 500 or less to the Action Item list.

MOTION 2006.04.05 – It was duly moved and seconded that the Association Issues Committee of the Board of Directors develop a proposed change to the Association Bylaws that bases calculation of dues on institutional FTE rather than institutional headcount. ADOPTED

There were no written reports from the Association Issues Committee or the Professional Issues Committees.

Old Business

The Board reviewed the list of outstanding action items.

New Business

President Roof called for comments from members attending the meeting. There were none.

Vice Presidents Huff and Staab and Past-President Smith offered salutory comments to the Board and executive staff for their hard work and for making their time on the Board both enjoyable and rewarding.

President Roof offered thanks on behalf of the entire Board of Directors to Vice-Presidents Huff and Staab and Past-President Smith for their exemplary service to this Board and to the Association.

President Roof lauded the important contributions of the AACRAO staff to this Association.

Vice-President Simpson offered appreciation on behalf of the entire Board of Directors to outgoing President Roof for his outstanding work this year.

President Roof fondly remembered Past President Tom Bilger and his untiring commitment to AACRAO.

President Roof noted his personal and professional gratification after serving as President of AACRAO, appreciated the work of this Board, and looked forward to the leadership of

President-Elect Peterson. The Board of Directors responded with a spontaneous rising vote of applause for President Roof and his service.

MOTION 2006.04.06 – It was duly moved and seconded that the Board of Directors meeting be adjourned at 4:36 P.M. PST. ADOPTED

Attachments

BOD Meeting Minutes, February 24-25, 2006

BOD Meeting Minutes, March 22, 2006

Officers' Reports

Executive Director's Report, April 2006

Finance Report, February 2006