



AACRAO

Advancing Global Higher Education

Course Repeat Practices

Results of the AACRAO September 2015 60 Second Survey



The purpose of the September 2015 60 Second Survey was to capture a snapshot of if and how institutions apply course repeat practices at the undergraduate and graduate level (Appendix A). The survey introduction acknowledged that institutions often grant exceptions to course repeat policies and practices and that this survey was not meant to capture all of the nuances to policy and practice; rather it was intended to “. . . capture the intent of an institution's policy and how that policy is applied in practice to most students.” As such, most of the questions only allowed yes/no answers. However, respondents were given the opportunity to provide further policy and practice details in an open-ended text answer. It is apparent from the variety and number of comments in Appendix D and Appendix E that course repeat policies and practices vary widely and that some are quite complex. As some noted in their comments, federal financial aid regulations may impact how course repeat policies and practices are applied on the individual student level. This level of complexity and variety raises the question as to how well students understand these often complex policies and practices especially if they enroll at more than one institution.

More than one thousand (1,118) responded to the survey and were first asked to identify which student population they were representing for the purpose of the survey (undergraduate, graduate and/or professional). Participants were asked to repeat the survey if their undergraduate and graduate course practices differed. While two responses from an institution were expected for those reporting both undergraduate and graduate practices, the data showed that some institutions submitted more than one response for each student type. The data was cleaned so that only one response per institution was recorded for each student type resulting in 999 responses representing institutions of varying size, type and control as well as several countries (Appendix B and C).

Undergraduate Practices

More than three-quarters (79%, n=819) of undergraduate respondents indicated that their institution do not limit the total number of credits that can be repeated. The same percentage of institutions report that they do not limit the number of courses that can be repeated either (79.1%, n=780). For this sample, there is no statistically significant relationship between this practice and either institution type, size or control. That is, none of the institutional



characteristics appears to influence whether or not an institution limits the total number of credits that can be repeated.

Several course repeat practices are captured in Figure 1, and a few are noted in the narrative here. One in ten institutions requires the student to petition for a course grade to be replaced after the repeated course is successfully completed. It is more common for the "most recent grade earned" (54.2%, n=781) to apply to the student's record than it is for the "highest grade earned" (40%, n=782) to apply. Less than half (41.3, n=779) allow students to transfer a course from another institution for a course repeat.

Figure 1: Use of Course Repeat Practices for Undergraduate Students

	Yes	No	Count
Most courses may be repeated only once.	26.4%	73.6%	784
A student must seek permission in advance to register for a repeated course.	22.1%	77.9%	786
A student must petition for a course grade to be replaced after the repeated course is successfully completed.	10.7%	89.3%	783
Course replacements happen automatically (i.e., no petition required).	78.7%	21.3%	784
The highest grade stands.	40.0%	60.0%	782
Grades are averaged.	11.9%	88.1%	780
The most recent course grade stands.	54.2%	45.8%	781
Students may transfer a course from another institution for a course repeat.	41.3%	58.7%	779
Some courses may be taken more than once for credit (e.g., topical courses, music lessons).	86.7%	13.3%	783
Credit is earned for only ONE of the course attempts even if both grades are considered passing grades.	83.7%	16.3%	781
There is a limit on the total number of courses that may be repeated.	20.9%	79.1%	780

Sixty-seven percent (67%, n=775) set a maximum grade earned on the original course, which determines if a student is eligible to attempt to repeat a course for better grade. For the results in Figure 2, the survey included the following note: "If your institution does not use a +/- grading system, please select the grade range that mostly closely matches your policy (e.g., if "B or better may not be repeated" is your policy select "B- or above" from the choices below)."

Figure 2: Original Grade Earned Limit for Course Repeatability - Undergraduate

	Percentage	Count
A- or above	2.8%	7
B- or above	16.1%	41
C- or above	60.2%	153
D- or above	20.9%	53



Graduate and Professional Practices

Similar to undergraduate practices, 71.9% (n=171) of the respondents reporting graduate practices indicated that their institution does not limit the number of credits a graduate student can repeat. In this sample, the most notable differences between undergraduate and graduate student course repeat practices appear to be for three of the practices included in Figure 3. A higher percentage of graduate respondents report that “most courses may be repeated only once” (26.4% UG, n=784 vs. 41.3% GR, n=156). Not surprisingly, undergraduate students are more likely than graduate students to be able to transfer a course from another institution for a course repeat (41.3% UG, n=779 vs. 24.5% GR, n=155). Likewise, graduate students are more likely than undergraduate to require permission in advance to repeat a course (22.1% UG, n=786 vs. 35.9% GR, n=156).

Figure 3: Use of Course Repeat Practices for Graduate Students

	Yes	No	Count
Most courses may be repeated only once.	43.6%	56.4%	156
A student must seek permission in advance to register for a repeated course.	35.9%	64.1%	156
A student must petition for a course grade to be replaced after the repeated course is successfully completed.	15.4%	84.6%	156
Course replacements happen automatically (i.e., no petition required).	64.5%	35.5%	155
The highest grade stands.	37.8%	62.2%	156
Grades are averaged.	25.3%	74.7%	154
The most recent course grade stands.	50.0%	50.0%	156
Students may transfer a course from another institution for a course repeat.	24.5%	75.5%	155
Some courses may be taken more than once for credit (e.g., topical courses, music lessons).	74.4%	25.6%	156
Credit is earned for only ONE of the course attempts even if both grades are considered passing grades.	66.2%	33.8%	154
There is a limit on the total number of courses that may be repeated.	31.4%	68.6%	156

Sixty-five percent (64.9%, n=154) report a maximum grade earned on the original course which determines if a student is eligible to attempt to repeat a course for a better grade. The most common grade threshold for graduate students is a B- or better (Figure 4) as compared to a C- or above for undergraduates.



Figure 4: Original Grade Earned Limit for Course Repeatability - Graduate

	Percentage	Count
A- or above	1.9%	1
B- or above	50.9%	27
C- or above	24.5%	13
D- or above	22.6%	12

Questions regarding this or other AACRAO research should be directed to Wendy Kilgore, AACRAO Director of Research, at wendyk@aacrao.org.



Appendix A: Course Repeat Practices 60 Second Survey

Introduction

We recognize that the course repeat policies/practices described briefly in this survey represent simplistic situations and that there are often exceptions and nuances in practice which grant exceptions to policy. The purpose of this short survey is to capture the intent of an institution's policy and how that policy is applied in practice to most students.

For the purpose of this survey, which one student population do you represent?

You may repeat this survey if you represent both populations. To do so, use the link provided on the last page of the survey and on the Thank You page to submit a second survey. We want to be able to clearly differentiate undergraduate from graduate practice. Thank you.

- Undergraduate
- Graduate and/or Professional

Is there a limit on the total number of credits that can be repeated?

For example, a student can have no more than 18 credits of repeated courses on his or her transcript at your institution (the exception being courses that are allowed to be repeated for credit such as music lessons).

- Yes
- No

For each of the course repeat practices below, please indicate if your institution engages in it or not.

	Yes	No
Most courses may be repeated only once.	<input type="radio"/>	<input type="radio"/>
A student must seek permission in advance to register for a repeated course.	<input type="radio"/>	<input type="radio"/>
A student must petition for a course grade to be replaced after the repeated course is successfully completed.	<input type="radio"/>	<input type="radio"/>
Course replacements happen automatically (i.e., no petition required).	<input type="radio"/>	<input type="radio"/>
The highest grade stands.	<input type="radio"/>	<input type="radio"/>
Grades are averaged.	<input type="radio"/>	<input type="radio"/>
The most recent course grade stands.	<input type="radio"/>	<input type="radio"/>
Students may transfer a course from another institution for a course repeat.	<input type="radio"/>	<input type="radio"/>
Some courses may be taken more than once for credit (e.g., topical courses, music lessons).	<input type="radio"/>	<input type="radio"/>
Credit is earned for only ONE of the course attempts even if both grades are considered passing grades.	<input type="radio"/>	<input type="radio"/>
There is a limit on the total number of courses that may be repeated.	<input type="radio"/>	<input type="radio"/>



Does your institution set a grade earned threshold for allowing a student to repeat a course (e.g., grades earned of "A" or "B" may NOT be repeated)?

- Yes
- No

Per policy, what is the lower end of that grade limit?

If your institution does not use a +/- grading system, please select the grade range that mostly closely matches your policy (e.g., if "B or better may not be repeated" is your policy select "B- or above" from the choices below).

- A- or above
- B- or above
- C- or above
- D- or above

Additional comments about course repeat policy and practice.

Link to repeat survey if needed: http://fluidsurveys.com/s/Sept15_Repeat_Practices/ Please copy this link, submit the current survey, and paste the link into a new browser window.



Appendix B: Respondent Count by Country, State/Province

Country, State/Province	Count
Armenia	1
Bolivia	1
Bulgaria	1
Canada	29
AB	4
BC	9
MB	1
NS	1
ON	11
QC	2
SK	1
Cote d'Ivoire	1
Hong Kong	2
Italy	1
Lebanon	3
Mexico	1
Puerto Rico	5
Qatar	1
Singapore	1
United Arab Emirates	1
United States	951
AK	5
AL	16
AR	8
AZ	11
CA	64
CO	24
CT	10
DC	5
DE	2
FL	28
GA	21
HI	2
IA	15
ID	7
IL	61
IN	21



KS	20
KY	14
LA	3
MA	30
MD	25
ME	8
MI	28
MN	30
MO	27
MS	4
MT	6
NC	23
ND	4
NE	11
NH	6
NJ	21
NM	7
NV	5
NY	63
OH	42
OK	11
OR	18
PA	72
RI	7
SC	12
SD	6
TN	18
TX	43
UT	8
VA	32
VT	5
WA	13
WI	20
WV	7
WY	2
Grand Total	999



Appendix C: Respondent Count by Institution Type, Size and Control

Type, Size and Control	Count
lower division only	157
Under 1,000	24
Public	16
Private, not-for-profit	5
Private, proprietary	3
1,000 - 2,499	31
Public	28
Private, not-for-profit	2
Private, proprietary	1
2,500 - 4,999	42
Public	41
Private, proprietary	1
5,000 - 9,999	33
Public	33
10,000 - 19,999	23
Public	23
20,000+	4
Public	4
undergraduate	138
Under 1,000	50
Public	2
Private, not-for-profit	44
Private, proprietary	4
1,000 - 2,499	61
Public	11
Private, not-for-profit	50
2,500 - 4,999	14
Public	7
Private, not-for-profit	5
Private, proprietary	2
5,000 - 9,999	6
Public	6
10,000 - 19,999	4
Public	3
Private, not-for-profit	1
20,000+	3
Public	3
undergraduate, graduate and/or professional	658
Under 1,000	73



Public	2
Private, not-for-profit	63
Private, proprietary	8
1,000 - 2,499	132
Public	10
Private, not-for-profit	120
Private, proprietary	2
2,500 - 4,999	122
Public	29
Private, not-for-profit	93
5,000 - 9,999	129
Public	74
Private, not-for-profit	51
Private, proprietary	4
10,000 - 19,999	106
Public	70
Private, not-for-profit	31
Private, proprietary	5
20,000+	96
Public	85
Private, not-for-profit	9
Private, proprietary	2
graduate and/or professional	21
Under 1,000	18
Public	2
Private, not-for-profit	13
Private, proprietary	3
1,000 - 2,499	2
Private, not-for-profit	2
2,500 - 4,999	1
Private, not-for-profit	1
Other	8
Under 1,000	2
Public	1
Private, not-for-profit	1
5,000 - 9,999	5
Public	2
Private, not-for-profit	3
10,000 - 19,999	1
Public	1
unknown	17



unknown	17
unknown	17
Grand Total	999



Appendix D: Comments About Undergraduate Course Repeat Policy and Practice*

*Note: raw data

Response
Your questions about policy help but you have missed any question about financial aid implications for repeatable courses that might have helped the survey. Fed funding rules changed and repeating courses has implications toward receiving federal aid. This survey could have helped gauge how many schools 1) feel impacted by federal policy and/or 2) changed their inst. policies to align with changing federal mandates on title iv funding.
Students are warned in the policy of financial aid limitations.
Our Business School only allows a student to repeat a maximum of two major courses.
Students may petition permission to retake a course with a grade of C- or above. For example, a student planning to attend medical school would generally be allowed to retake a course with a grade of C.
Some departments require that a major course must be a "C" or higher, other departments have lower thresholds.
Both grades are counted in GPA.
C- or below may be repeated.
A few courses are repeatable for credit if so designated in the Catalog and provided that the content is not duplicated. Other courses may be eligible to be repeated in an attempt to improve the grade. Courses that are eligible to be repeated must be taken at Elizabethtown College and not at another institution as a transfer course. A course must be repeated in the same manner in which it was originally enrolled (i.e., a course normally cannot be repeated as a Directed Study unless it was originally registered as a Directed Study). Students may repeat any course in which they earned an F or NP and may attempt failed courses as many times as needed until the course is passed. Under certain conditions, students may be able to repeat a course in which they earned a C- or a grade in the D range. To do so, the following conditions must be met: The course to be repeated must be in their major/minor or be a course that is a prerequisite to a Core Program requirement. The student must have the approval of their advisor and the major/minor Department Chair. The student must file a repeat registration form in the Office of Registration and Records. Under federal financial aid (Title IV) guidelines, a previously passed course that meets these conditions may be repeated only one time. This includes courses in which a program requires a minimum grade in the course (i.e., students who have previously passed a course have one opportunity to repeat the course for a better grade). When repeating a course to earn a different grade, the original grade remains on the transcript but is removed from calculation of the grade point average, course credits are counted only once toward degree and program requirements, and only the last (i.e., most recent) grade earned for the course is counted in the grade point average.
Some majors do limit the total number of repeats and the number of times a course may be repeated.
This policy was set by our State System office.
On transferring in a repeated course: if the student failed the first attempt and so did not get credit, the student may transfer in the credits but the failing grade continues to be included in the GPA. If a student passed a course but wants to repeat it for a better grade, the repeat attempt must be taken in residence.
Courses in which a failing grade was earned (the first time) may be repeated twice. Courses in which a C-, D+, D, or D- was earned (the first time) may be repeated once.
Students may transfer in the credit for a failed course, but that does not remove the GPA impact of the F.
They are allowed six course repeats, regardless of the number of credit hours involved.
Our institution implemented a C- or below may be repeated.
Highest grade is the attempt that is recorded for credit whether it was the first or second attempt.
For the question about transfer credit counting as a repeat at our school, a student may receive credit for a course repeated at another school but the grade taken at our college still counts in their GPA.



If a student receives a bad grade at the home campus but does not want to retake it at the home campus, a course can be transferred in to meet the requirement for graduation but cannot replace the grade of the course taken on the home campus.
Repeat Policy
Students may not repeat a course for which they have already posted credit. This applies to courses taken at Dickinson for which a grade of D- or above was earned, as well as equivalent course content taken at another institution and transferred to Dickinson.
A student can use a transfer course to complete a degree requirement, but it will not replace a grade they received from us.
The policy is about to change, therefore some of the answers will be different after that occurs.
Provided the second grade is a passing grade, it will be used in the calculation of the Grade Point Average for graduation, whether it is higher or lower than the first grade. However, the mark from the initial course remains on the transcript.
After 3 attempts at a course, a student would need to take the course elsewhere; if the student passes the course the credit would transfer in but the grade would not; therefore, there would be no change in GPA.
Much of challenge arises in taking courses that have significant overlap in content but are not exactly the same course. Between faculties there can be varying agreement on the amount of overlap and whether taking these courses is considered a repeat or not.
A student may only attempt a specific course a total of five times (including F's and W's).
At our institution, the student may repeat any course once without permission. They must seek approval to repeat a course a third time, unless the course is a designated repeatable course. Transfer students must seek approval to use a transfer course as a repeated course or to repeat a transfer course.
Most GPA forgiveness repeats may happen only on eligible (D or F) grades earned within the first 60 hours of attempted undergraduate work, and only before the first baccalaureate degree is earned.
Just to clarify - all grades stand - both the highest and lowest, and also, the most recent and the first. I answered yes to both of those questions because they are not mutually exclusive.
Our policy does state that students must complete their repeats before moving on to a more advanced course in the same subject & disallows any grade replacement via repeat for any courses taken before a degree is awarded (cannot repeat, after the degree, a course taken before the degree).
Only four courses can be repeated with grade exemption. All other repeats are calculated into the GPA.
If the student tries to repeat a course more than once, they must have department chair approval.
Students may only repeat a course twice (three completions in total when the original attempt is included). This includes course equivalents attempted on a Letter of Permission at another institution. All attempts appear on the academic record but no more than one attempt will be assigned credit. The attempt with the highest grade will be used to determine the cumulative average.
We allow students to retake a course once before requiring permission from the School Chair.
Courses repeated by transfer do not affect the grade previously received unless the original grade was an "F". The "F" is no longer counted in the cumulative grade point calculation. If the original grade was a "D", the "D" continues to be counted in the cumulative grade point calculation.
Students must earn a C or better to have the lower grade forgiven - Could not un check box above
We have a grade forgiveness policy that does not require a student to retake the course unless it is required for their major.
All grades are included in GPA, the original grade and the repeat grade.
Repeat policies are fun when institutions merge!
Some courses are allowed to be repeated an unlimited number of times, like topics courses, research, music lessons and ensembles.
Students are required to see out Dean's permission when trying to repeat a course for a third time.
Because of new financial aid rules students may not repeat more than once for most classes. There is a grade criteria for "F", the student may repeat for a passing grade, which could be a "D". However, the student does



have the right to add the class, however financial aid will not pay for it. I believe the programming will stop all students and they will have to meet with an advisor. There are select classes that can be repeated without this rule.
We have two practices, one allows for individual grade repeats and the other is an academic forgiveness policy that allows for one-time replacement of up to 30 credit hours after a 2 year absence from the college and 6 successful credit hours upon return. Both leave the course and the grade on the transcript but pull the impact from GPA.
Students are only allowed to repeat courses with a grade of C- or lower
Each department/school w/in the university sets their repeat policy (best, average, latest, etc.). In addition, the course itself may have a limit of how many times that class can be repeated. Both of these factors will determine the student's course of action. We also distinguish between grade repeatability and grade replacement (or 'x'ing' a grade out of the GPA).
Other than a couple of courses designated as "repeatable" course may not be repeated unless the student fails or withdraws.
Student can only repeat courses with grades of "C" and below.
With respect to grading - if the first attempt resulted in a failure, then for the second attempt the grade and credits (if passed) will be counted, otherwise, when the first attempt is a passing grade that is the grade and credits that will be counted (the second attempt is not factored into the GPA nor credits accumulated, even though the grade appears on the transcript).
We have 2 separate repeat policies: a. One in which the second grade earned is calculated in the GPA. The first course appears on the record, but with a notation that the grade isn't counted. There is a limit of 3 courses for this rule, and a single course can be repeated only once. b. The second repeat rule averages the grades between the two attempts and technically can be used more than 3 times. Note that our graduate and graduate-professional students have other repeat rule variations.
If a class was taken here and a grade of A+ through C was earned, then repetition results in no additional credit or honor points. If a class was taken here and a grade of C- through D- was earned, then repetition results in honor points but no additional credit. If a class was taken here and a failing grade was earned, then repetition results in both credit and honor points.
Students must earn a grade of "C" or better in order to request grade replacement for a past course.
The repeat rule for students who have earned a passing grade for a course is based on the number of seats available in a class. Students who have earned a C- or higher may not take a seat in a class if a student who has not taken the course is on the wait list.
We have a special program for freshmen which allows them to retake up to 2 courses in their freshmen year (which they failed) again and the F will not count against them. The repeated courses must be taken within 12 months to count toward this program and must be taken at our institution.
I represent a selective institution and students do not repeat courses very often. There is no policy.
A student may petition to repeat a course for which a grade of C- or higher was earned.
Our policy states that a maximum of 20 credits may be repeated, but this is enforced by financial aid for the purpose of awarding aid; the policy is not enforced by the registrar's office and would not keep a student from graduating.
Once passed it cannot be repeated
A student must see the Registrar's Office to enroll in the course that s/he previously failed or desires to repeat (if it is not already designated as a repeatable course). If the student fails the course for a second time s/he must submit an appeal for why s/he should be allowed to repeat it a third time. Depending on the reason for the repeats, the college may require interventions to assist the student with a successful completion.
Students would repeat a course which they failed if it is a graduation requirement. They generally repeat courses in which they earned a D or lower to raise their GPA.
To my knowledge no student has repeated a course in which they earned a C or higher.



Students can repeat a previously passed course to get a higher grade. Both courses and grades are posted on the transcript. The highest grade is calculated into the cumulative grade point average. Courses completed with a grade of D or higher may only be repeated once.
Students may repeat courses at their own expense if they have already passed the course. The only exception would be the ones that require a C or better for graduation.
Students earning a grade of less than C may repeat the course. Some exceptions are granted for courses taken as dual enrollment in high school.
They may repeat if their major requires a higher grade. Ex: student earned C, major requires B. http://sb.cc.stonybrook.edu/bulletin/current/policiesandregulations/records_registration/multiple_registration_s.php
Prior policy only allowed 4 courses to be repeated during undergraduate degree program. We changed policy two years ago to allow unlimited repeats.
A student can repeat a class three times and only have the repeated excluded from the GPA twice. If they repeat a course more than three times, two are excluded and the other times, the course is included.
Our students can repeat up to 13.5 semester hours of coursework. Transferred courses can serve as repeat courses, but the original grade for the course being repeated still counts in the student's GPA (vs the grade is replaced if the repeat course is taken in residence).
We will not allow a student to repeat a course to improve their GPA if they have already completed the next sequential course for which the repeated course was the prerequisite.
A course can be repeated only two times. In other words, a given course can be taken at most only three times, i.e., the first attempt of the course and two repeats of the same course. A student may repeat a course once without permission. The third attempt must be approved by the appropriate academic administrator; subsequent attempts are not permitted. If a course is repeated, the highest grade earned is used for computing the CGPA. Withdrawal from a course being repeated does not affect the CGPA.
To remain in good academic standing, a student must successfully complete all courses by the second attempt. A student who attempts a course a second time and at the end of the semester does not pass the course is placed on financial aid warning (academic warning). A student who attempts a course a third time and at the end of the semester does not pass the course is dismissed.
A student may improve his/her grade point average by repeating a course a maximum of two times at Jefferson.
Can only repeat grades of D or F; cannot repeat grades of A, B, or C
Student may repeat courses that they have either failed or withdrew from. Repeatable courses are applied activities such as studio lessons, ensembles, chamber music
We implemented a more restrictive repeat policy where they can repeat once without permission. They need to appeal after that. It lowered repeats by a large percentage and now some colleges no longer accept appeals to take course a third time.
Students may take the same course three times, with the last attempt counting toward the GPA and hours earned. Students may take a course more than three times, but the third and subsequent attempts count in the GPA and hours earned. Students may not repeat more than 10 courses total.
Individual courses have repeat limits and those are approved by the state. Course repeatability is also state approved.
Students may repeat courses as much as they wish, but only one will count towards the minimum number of credits required for graduation, assuming all are passing grades. All attempts count in the grade point average.
Repeat credit is complex. Courses with grades lower than C- may be repeated, but both grades are included in GPA. Courses with grades of C- or higher will only have the first course included in GPA.
We have a grade replacement policy that applies to incoming freshmen only (not continuing students and not transfers). If a freshman receives a grade of D or F in a course, he/she may repeat it and have the second grade



replace the first one in the GPA if course is taken within the first two terms of enrollment and repeated within the first four terms of enrollment. There is a limit of two courses for grade replacement.
A student is automatically given a repeat override for a class with a D or an F - anything higher, they have to wait until the first day of the semester to see if there is room in the class. They can then be issued an override.
If a student receives a passing grade the first time (D or higher), ONLY the first time counts in credits and GPA. The repeated course receives no credit, and the grade is listed on the transcript but not included in the GPA.
In regards to financial aid and Title IV funding in relation to the repeating of a course, the following applies: <ul style="list-style-type: none"> • A failed course may be repeated as many times as needed until passed • A previously passed course may only be repeated once •• This includes even those courses where a higher grade is required for the major (e.g., minimum of C for Business Core courses, etc.) •• This does not include courses designated as repeatable (e.g., ensembles, workshops, etc.) as these are not restricted nor limited (unless designated otherwise) and, therefore, a student may repeat these courses as often as needed • If a student finally passes a failed course with a passing grade, he/she may repeat the course one more time to try and achieve a higher grade
A student may repeat any failed required courses once. The passing grade does not replace failed grade. The failed grade stands.
It varies by the course. Some courses require a B so they could repeat so they could repeat it
Can seek permission from Academic Affairs to repeat A or B grade.
Financial Aid concerns are a factor, even if the policy allows for "unlimited" repeats.
Students can repeat a failed course twice. If, after the second attempt, the student does not pass, they are not permitted to re-take that course for one academic year. We have students who wish to retake passed courses to achieve a higher average. We currently don't have a policy restricting this, but am interested in other institutions' policies in this area.
Emory & Henry College allows certain performance courses in Theatre, Equine Studies, and Music to count multiple times. Lecture and lab courses may be counted for credit just once.
Students wanting exceptions or who wish to seek a third attempt may petition their academic advisor to do so.
for undergraduate 2.0 or C or better may not be repeated for credit or grade change
The course repeat policy hinders degree completion and meeting standards for Satisfactory Academic Progress for Financial Aid.
While the institution does not set a grade earned threshold for allowing a student to repeat a course (e.g., grades earned of "A" or "B" may NOT be repeated), Financial Aid regulations do.
Some courses for which the student earned a C or above may be repeated if a higher grade is required for the course (i.e. to meet licensure or major requirements). Occasionally, this results creates instances of a "three-peat". In these instances the highest grade stands, but the first attempt is also averaged into the cumulative GPA. If the highest grade is earned on the first attempt, then the first and third grades earned are averaged. If the second attempt is the highest, then the second and third grades earned are averaged.
Changing data systems, which will result in change of practices as a result of different system operations.
A student may enroll in a course two times. After that they need authorization to enroll a third, fourth, etc. There is no limit, however, permission is required after two registrations. Also, there are types of courses that are repeatable any number of times without authorization, however, only the most recent registration counts in GPA and credits earned. Those courses are activity based (creative arts, physical or dance activity, music activity), first aid/CPR, conversational languages and courses that depend on a specific software and may change each semester.
We allow repeats of D and F grades earned in first 60 attempted hours.
Student can repeat a course twice without asking permission. Fourth and subsequent attempts must be granted upon academic appeal.
State law prohibits a student from repeating a course in which they have earned a grade of C or better.



The limit to the number of times and individual course can be repeated is a new policy for us and a good one. That said students may receive approval to repeat additional times with an advisor's consent.
We are in the process of changing the policy to be more restrictive than the current policy.
Courses required for the degree can be repeated until a passing grade is earned Student can transfer in a course to meet a requirement that they have failed to pass, but it will not be marked as a repeat to improve the GPA. We do not consider a transfer course as equivalent.
We have a policy that a course may only be repeated twice.
Some Stanford courses may be repeated for credit; they are specifically noted in the Stanford Bulletin. Most courses may not be repeated for credit. Under the general University grading system, when a course which may not be repeated for credit is retaken by a student, the following special rules apply: A student may retake any course on his or her transcript, regardless of grade earned, and have the original grade, for completed courses only, replaced by the notation 'RP' (repeated course). When retaking a course, the student must enroll in it for the same number of units originally taken. When the grade for the second enrollment in the course has been reported, the units and grade points for the second course count in the cumulative grade point average in place of the grade and units for the first enrollment in the course. Because the notation 'RP' can only replace grades for completed courses, the notation 'W' cannot be replaced by the notation 'RP' in any cause. A student may not retake the same course for a third time unless s/he received a 'NC' (no credit) or 'NP' (not passed) when it was taken and completed the second time. When a student completes a course for the third time, grades and units for both the second and third completions count in the cumulative grade point average. The notation 'W' is not counted toward the three-retake maximum.
Some departments such as Math and Science only allow students to repeat certain courses with department permission.
While the number of courses repeated may not be limited, there is a limit on the number of times any individual course may be repeated.
Courses with a grade of C- or lower may be repeated once and both courses count towards the degree and GPA. The higher of the two grades are used in the calculation of the major or minor GPA. We allow repeats since we require that students earn a minimum major and/or minor GPA of 2.00.
The answers in this survey represent the course repeat practices that apply to most programs at the institution. We do have three programs in which students are only allowed to repeat a course once.
2nd attempt counts- no matter what grade was earned and however many times the course was attempted. Once a course is taken more than once, the 2nd (and only second) attempt counts. For courses that can be repeated for credit, the 2nd attempt rule kicks in once the repeatability has been exhausted.
Same rules for grad students on all the survey answers- not taking it twice.
Our institution is looking to revise our current repeat policy to be more restrictive on how many times a class can be taken and repeats placed on the earlier attempts. Currently, there is no limit.
It is extremely rare for a student to repeat a course that has previously been passed.
Transfer repeats of institution courses with below acceptable grades are transferred back with no credit and do not replace the institutional grade for purposes of GPA calculations. We do not include transfer course grades in GPA.
Only courses that received an F or need a specific grade for completion - C or better, etc. may be repeated.
Courses can be repeated three times. A fourth attempt requires a petition.
The School of Nursing limits repeats.
I found some of the questions hard to answer without my providing clarification. Our policy: most courses can be re-taken as many times as a student wants, but for the vast majority, the student would only receive credit it



once. The best grade is automatically the grade calculated in the GPA with the rest ignored. There are a handful of classes that can be repeated for X number of times with grades and credits accumulated each time.
Courses retaken as an independent study or directed reading do not qualify under the Repeating Courses for Improved Grade policy.
We practice best not last for our undergraduate programs. Some of our clinical degree programs have very strict repeat policies for the program.
The first repeat course replaces the initial course grade. Any subsequent repeats of the same course are averaged in the GPA. Courses taken in residence trump transfer courses.
Our policy does not really fit the way these questions are asked. See the policy: http://registrar.okstate.edu/University-Academic-Regulations#6.13
Student may repeat 4 courses or up to 18 hours of a D or F. Only the second grade is counted in retention GPA. Students need to request the repeat to be applied but staff may apply without the repeat request if observed on the transcript.
We allow our students to request grade forgiveness for grades earned C- or below. Students also repeat courses per curriculum requirements. For example, a dancer may take ballet four (highest level) for eight consecutive semesters due to skill at entry to the College.
<ol style="list-style-type: none"> 1. There is no limit on the number of times a student may repeat courses in which he or she earns D grades. If student has earned two F grades in a course, however, the student must have dean's permission to repeat the course a third time. 2. We have a relatively new Grade Exclusion Policy. Under this policy, students who earned D or F grades can have those grades excluded from the computation of the overall grade-point average when they repeat the courses. Students must petition to invoke the policy and grades from a maximum of three courses (12 semester hours) may be excluded.
We require a C or better in Freshman English courses so these are an exception to the above rule.
Practice driven by Florida Administrative Code
All credit hours and grades earned appear on the student's permanent record and transcript, but only the last credit hours and grade earned (even if the last grade is not the highest grade earned for the course) is used in the student's GPA calculations. Students should meet with their College Advisor to review the benefits and consequences of repeating the course.
different between graduate and undergraduate programs
Most courses that have been repeated 3X need permission of the instructor to repeat again.
Students may repeat a particular course a maximum of three times.
If both courses are taken at our institution the highest grade earned is used. If one of the courses is taken at another institution that grade and the grade earned at our institution are averaged. For courses not marked as repeatable in our catalog, students may only repeat the course if they earn a C- or lower.
We are finding that our repeat policy (which was intended to allow students who failed courses to repeat) allows "good" students to "game" their GPA; some students repeat courses in which they have done well in order to raise their Cumulative GPA (credit is deducted but both grades count in the cum, as we have what is called a "true cumulative") GPA. Faculty are in the process of instituting two policies: 1) students can't repeat a course for which they have a passing grade unless they get permission, and 2) when students do repeat a course, either for not passing it or with permission, the first passing grade will count in the cumulative GPA.
We used to have a repeat policy where the most recent grade would count and the previous grade was not calculated in the GPA. Now, each time a student takes a course, it is calculated into their GPA.
We recommend to the student do not repeat courses approved with A or B. If they want to repeat an approved course (C or D), they can register the course.
With the exception of Music/Theater ensembles/participation and a few topics courses, only courses that were failed may be repeated.



Students who transfer in a repeated course only transfer in the competency. The last grade in the system stands. Transferring in a repeated course does not improve the student's GPA as grades do not transfer in to our institution.
General education courses may be repeated if failed or low grade, but both grades remain on the transcript. Upper division studio art courses may be repeated for credit. (We are an art college, so this is the most likely "repeat" situation.) Repeat courses are actually very rare for either category.
If a student earns a passing grade (D or higher) twice on a class that's not repeatable-for-credit, they are prevented from self-registering for the class a third time. They must come to the Registrar's office to be enrolled and we will set the class up as not eligible for financial aid.
Students may repeat once without permission. Faculty advisor approval is required if a student is repeating a second time.
Y grades are punitive (withdraw failing) and can be repeated to improve the grade & GPA. All of our courses may be repeated three times after the initial attempt in order to improve GPA.
Repeating a course through another institution clarification. I answered "no" to this previous question. Although this rarely happens, we do allow students to repeat a course at another institution. If a grade of C or better is earned at the other institution, we allow the course to "count" for the specific require that the student is trying to meet. However, the original grade earned for the course at our institution continues to be calculated into the students cumulative GPA. At our institution only grades earned through our institution count toward the cumulative GPA.
I found this survey confusing. Questions on the 2nd page seem to mix up Grade Repeat with Grade Forgiveness. I completed the survey for Grade Repeat.
Our institution does not have a 'repeat policy' but there is a 'grade forgiveness policy' (3). We are struggling with the ramifications of not having a repeat policy and have begun actively seeking information toward creating a repeat policy here. Currently, some of our UG programs do limit repeats for specific courses but it is not a general practice. Also, some of our gateway courses are suffering with many repeats (4, 5, 6, etc.). We are very interested in learning how institutions with repeat policies are controlling access to registration and what SIS they are using.
At our organization, the student may petition to repeat a course a third time. The petition must be supported and approved by the program's academic chair and the dean before the Registrar's office will process the registration.
To clarify my response for one of the questions, students may not transfer courses and have them affect the GPA as a normal repeat would (higher grade counts), but they may transfer in a class that they failed at our institution. It wouldn't change their GPA at our institution, but it would complete the course requirement. However, if they were repeating a class that they received a passing grade for, we would not transfer in that class.
Students may repeat a required core course until they pass it. Failed electives can be substituted for another class in the same discipline (For example, Humanities)
A student may repeat a course one time when she has first made a D or F in the course; the better grade will count in the computation of the cumulative grade point average. Course credit is counted only one time.
Students can petition to repeat a course that they have earned a B or better.
The repeats of C and B may be repeated once. D or F repeats have no limit to the number of repeats. The last grade counts.
We only allow students to transfer repeated course work within the Maricopa Community College District, not those taken outside our 10 colleges.
May repeat Fs only for grade replacement
WVUIT's D/F Repeat policy limits course repeats to the first 60 hours of coursework.
All grades count, except students may exclude two grades with or without repeating course. All grades remain on the transcript.
Courses Repeatable for Credit. UNC courses designated in the course description as repeatable can be taken multiple times with each passed completion resulting in additional credit hours being awarded. Some courses are designated as repeatable with restrictions (also noted in the course description). Course completions that



exceed the listed restrictions will not result in additional credit hours being awarded, but all completions will be recorded on the transcript and be calculated in the cumulative GPA. The highest grade(s) among courses that count for credit will be available for use toward graduation requirements.

Courses Not Repeatable for Credit. UNC courses without a repeatability designation in the course description can be taken multiple times, but hours will only be awarded for one passed completion. Courses not repeatable for credit are subject to the Grade Replacement Policy. If a student chooses not to apply for Grade Replacement, additional credit hours will not be awarded, but all completions will be recorded on the transcript and be calculated in the cumulative GPA. The highest grade among courses that count for credit will be available for use toward graduation requirements.

Transfer coursework granted equivalency at UNC will be subject to course repeatability rules and hours will only be awarded for one passed completion.

Do not cap the number of courses a student may repeat but we only allow 15 hours of grade forgiveness. After 15 hours both grades contribute to the GPA.

My answers may seem confusing because of some of the apparent assumptions when asked. A student may repeat as many times as they want and the grades are averaged. BUT, if they want the first grade to not count, then they must ask/ petition. They are limited to 15 cr. hrs. If a course is taken at one of our University of Missouri sister campuses, the grades transfer in so for those institutions only students may repeat at MU a course previously taken elsewhere. The opposite is not true, however. They cannot do poorly at MU, then go to a sister campus and repeat it. I hope that this clarifies what you may be wondering about.

University transferable courses may be taken twice (credit is only earned once). Students with exceptional circumstances would need to petition if they needed to attempt a course for a third time.

All instances of the course display on the transcript. Only the highest grade is used to calculate GPA. The unused courses are notated as being repeats.

Even if a course is repeatable for credit (now rare at our college), only one instance may apply toward degree/certificate. Exception is co-op classes and some classes in career-technical programs.

Program policies may establish semester or cumulative Grade Point Average (GPA) requirements for repeat and/or continuation.

A student wishing to enroll in the same course for a third or subsequent time will be permitted to register only upon presentation of written approval from the Chair of the department offering the course.

Students may repeat a course that has an unsatisfactory grade but still considered passing, such as a 'D' grade.

While we do not have a grade earned threshold, we do contact students with A's and B's about their reasons for repeating the course and try to discourage repeats.

We would like to implement such policy not allow students to repeat courses for which they received a "C" unless they petition.

Students may repeat courses once for grade replacement. If repeat multiple times the grades are averaged.

Students may repeat a course up to 3 times. A 4th attempt may be granted in special circumstances with the permission of the Dean, Program Director/Chair and University Registrar.

Our students can repeat only the courses where they do not earn a passing grade

Students can fail a course twice before restrictions are applied.

We do not limit the number of failed courses which may be repeated.

A student can repeat a course only twice. if he has to repeat again he has to write a petition

We allow a student to repeat a class only twice - so one class may be taken up to three times - unless it is an activity class like Volleyball.

If a student repeats an "A" or "B" we code those grades as audits.

An "F" is not considered a repeat.

In the rare circumstance when students earn a passing grade the first but not the second enrollment, both grades will be included in the GPA.



We are currently reviewing our policy and anticipate that we will place limits on the number of times a course may be repeated.

Up to 16 credits may be forgiven university wide. Student who repeat a course that received a passing grade (C or better) will not have the grade or credits included in the GPA.

C and above cannot be repeated. Students can get exceptions from departments.

Course Repeat Policy

A student may repeat a course at Augustana under any of the following circumstances:

1) the course listing in the Courses and Programs of Study section of the catalog is followed by the "+" symbol. [Example: 400 Independent Study (1+)], or

2) the final course grade was "F" (failure). Students may not retake failed Augustana courses at another college or university without prior approval of the Committee on Advanced Standing and Degrees.

3) Where the earned passing grade is not sufficient to prove a required proficiency in order for the student to continue in the major, the student may petition the Committee on Advanced Standing and Degrees to repeat the course. All petitions must include signed statements of support from the department chair in the student's primary major and the academic advisor. Students who repeat a course where a passing grade was earned previously may not count the additional repeated credits toward graduation. (Students may only count earned credits, toward the total credits needed for graduation, for a course one time unless a course meets the guidelines set forth in item #1, above.)

Courses retaken to fulfill general education requirements or requirements within a major or minor should be repeated at Augustana. Petitions to the committee must be supported by the student's academic advisor, the chair of the student's major or minor department, and, when necessary, those responsible for the degree requirement fulfilled by the course to be taken. Subsequent grade does not replace prior grade; both the original grade and new grade factor into the grade-point average.

<http://www.augustana.edu/academics/catalog/academic-policies/grading-system>

maximum of 3 courses, regardless of hours (for forgiveness)

A student may only repeat a course if s/he fails the course. The failed grade stays in the GPA along with the new grade. A student may also, in rare circumstances with permission of the instructor and the Registrar, repeat a course for "grade only" whereupon the grade appears on the transcript however it does not calculate in the GPA.

By petition a student could receive approval to repeat a course with a grade higher than C-, but rare. We only allow a student to repeat a course two times max. If not passed, then they must seek a substitute course that must be approved by Department.

We don't limit the total number of courses that can be repeated but we do limit the number of times a student can repeat a specific course. Students can take a course 2x without permission but then must have permission of the instructor before taking it for a third time.

Students are allowed to repeat a course once without gaining permission. If a course must be repeated a third time due to failing and/or withdrawal grades in the first two attempts, the student is required to meet with the Student Success Coordinator on our campus. This meeting is arranged to determine if the student is ready to repeat the course for the third and final time. Students repeating a course a third and final time often have to show success in other coursework before being allowed to repeat, and online course options are usually not allowed.

Our policy (from our "Catalogue"): Students with a need to earn a higher grade may repeat a course previously passed; both the first and subsequent enrollments and grades will be permanent entries on the academic record and transcript, and both grades will be used in computing the grade point average. No additional credit will be granted for the repeated course. Exceptions: Some courses build skills or change content in ways that make them repeatable regardless of grades given. Catalogue descriptions for such courses include the



statement "May be repeated for additional credit." More-specific information about repeatable courses may be obtained from the chair of the department concerned.
We follow guidelines from CSU Executive Order 1037
Students are allowed to repeat a class as often as they like regardless of the grade; however, financial aid will not pay to repeat a class that has been passed.
The student can only repeat a course twice (for a total of three times taken) under the policy.
Students may repeat a course once. A third and final attempt is only granted with permission from an Associate Dean of Academic Affairs. This third attempt may require a student to utilize prescribed academic support options.
The institution does not currently have a policy regarding course repeats. Wish it did.
We limit course repeats to 5 total for each undergraduate student. After 5 course repeats all grades are used in the GPA calculation.
Some departments on campus require a petition to take a course for a third time, but this is not the college standard.
Students may attempt a course a maximum of three times - but on the third attempt, he is assessed full cost of matriculation = out-of-state tuition.
Student can take a course a maximum of three times, if still not successful must take elsewhere and transfer.
First repeat (second attempt) allowed without petition. Additional repeats in same course require permission and students must wait until after priority registration to enroll.
May also repeat one course more than one for any reason, though it is marked 'extra'
We only have an F repeat policy.
Topic courses may be repeated for credit and grade if the topic is different.
Students needing to repeat a course for a third time (in order to earn a required C grade) are contacted by Financial Aid if they are not above 12 credits (FT status) without that repeat course.
If a grade of A, B or C is repeated the grade is averaged and the hours are earned only once.
Requests for repeating a course with a "passing grade" must be submitted to the student's Faculty Student Request Committee.
We used to have a great threshold ("C") but a few years ago, the policy was updated because we had pre-med, etc., students who wanted A's and weren't allowed to get them. Change came from the top down. We also have a different repeat policy for developmental courses than for regular courses -- there is a limit number attempt.
We do not allow students that have passed WRI 101 and have earned 45 credits, to repeat the course.
Failed and Withdrawn courses may always be repeated. Courses that receive a passing grade, but need a higher grade for professional requirements or to raise a CGPA may be repeated once.
300/400-level (advanced) studio courses can be repeated for additional credit towards a student's undergraduate degree with the assumption that the student is completing different or more advanced work than previously. 100 or 200-level studio work (skill-based) cannot be repeated for additional credit towards a student's undergraduate degree, unless the student did not earn credit previously or the minimum grade required. Repeated courses/grades factor into a student's semester and cumulative GPA and do not replace the previous grade earned for the same course.
Students may repeat failing courses (F) as many times as is necessary for them to pass.
Students cannot repeat a class more than three times and must petition to register a fourth time or more.
A failing grade is part of the permanent record and is calculated in the GPA; however, a student may repeat a course in which he or she has received a grade of F. The subsequent grade earned is also recorded on the permanent record and is also calculated in the student's GPA. Semester hour's credit will be awarded only after successful completion of the course.
A student may repeat any course in which he or she has received a grade of D+, D, or D-. The initial grade will remain on the student's permanent record and will remain part of the student's GPA. The new grade will be recorded on the transcript, but no new hours or quality points will be recorded.
Students may repeat any course that they have taken in their undergraduate career (some repeat limits do apply for specific courses). Twice in the undergraduate career they may utilize "repeat/forgiveness" attempts in which the cumulative statistics are updated by removing the quality points earned in the first attempt with the



quality points earned in the second attempt only. The student is only charged with hours attempted for the second attempt.
We do not allow students to repeat courses, other than music or performance courses.
Many of our schools within the university limit their students' ability to repeat classes and flag out those repeats. I checked both highest grade and newest grade as the rules differ by college.
We are trying to limit course repeats to one without permission. Beyond one would require a special form and approval. Some colleges have pushed back on this.
Students may repeat certain courses in which their original grades were C-, D+, D, F or FA. Although both the old grade and new grade will be shown on the academic record, the grade in the repeated course is the grade that determines the student's GPA and the amount of credit earned for the course. No additional credits will be earned for repeating courses for which credits have already been earned (courses in which a grade of C-, D+ or D was recorded). No course may be repeated more than once; No more than three courses may be repeated in a single semester; No more than seven courses altogether may be repeated; No course may be repeated that is prerequisite or introductory to an already successfully completed, higher-level course.
The third and final attempt counts in the GPA calculation.
Students may petition to allow another course (e.g. a course that fulfills the same general education domain) to use toward the repeat. Otherwise, we automatically take off the credit (if necessary and the student has not failed the original course) from the original course.
We allow a student to repeat classes with no limit. The grade on the second attempt will replace the first attempt in the GPA. All other attempts are included in the GPA. The last class graded is used towards degree requirements.
A transfer course may be used to meet a requirement, but the transfer grade is not used. 'C' or better counts for credit.
Student cannot retake an earlier course in a sequence once the subsequent course has been taken. This primarily affects MATH courses.
We have classes that may be repeated a certain number of times (lessons, band, choir, sports). Classes may only be repeated once if the first grade was passing. A student has unlimited attempts to repeat a course that has been failed, until such time that they pass the course. It then falls under the one repeat rule.
Certain departments set a limit on students in their majors repeating courses. After X number of repeats (usually 3) without a satisfactory grade, the student is terminated from the major.
General course repeat policy is in place as well as a separate policy for students' first two years work. As we analyze responses there will be some discrepancy in answers if other schools have "two policies" like my institution does.
Further explanation: Student must request permission to repeat a course in which a grade of A, B, or C previously earned. Rules are in place to automatically allow a student to register for a second repeat if student earns a D or lower grade. State of Texas provides funding for first two attempts. Third or more attempts, student pays nonresident tuition rates.
These answers relate to our transcript policies. There are some restrictions on repeats for financial aid to cover the repeat attempt but I haven't answered from that viewpoint.
Although transfer credit may not replace a grade earned in residence, students may transfer in the same course to fulfill a requirement unmet by a failing or insufficient grade. The original grade earned remains in GPA calculations.
In addition to the repeat policy, we have a grade replacement policy meant for freshman forgiveness. This is limited to 15 credits, lower-division courses taken within one year of each other. The grade is replaced with a R grade and not included in GPA. Students must petition.
The College allows students to repeat all courses (no specified limit) for a better grade. However, State reimbursement stops with the third attempt. Students pay the out of state tuition rate on the third attempt unless course is tagged as repeatable for credit (i.e.: MUSI, KINE etc.).
Our policy was revised to reflect the federal financial aid policy, i.e., you may repeat a course one more time, after a passing grade (D) has been earned. That is, failing grade courses may be repeated until a passing grade is earned.



There are presently five courses that all undergraduates must pass with a grade of C or higher within three attempts. Special permission is required for a third attempt. Until a recent policy change, failure to pass any of the five courses within three attempts resulted in academic dismissal.
A course may only be repeated if the first grade is a D or F.
The grade allowed to repeat a course depends on the students major.
Courses cannot be repeated unless they are repeatable by nature (topics courses, independent study) or are failed.
If a student repeats a course for the third time, we charge a fee-\$50 per semester hour.
We automatically repeat D and F grades but students must petition for a repeat of a A, B or C grade.
Satisfactory academic progress impacts how many courses can be repeated.
It would be helpful to clearly define what is meant by a "repeated course" so that everyone is responding to the same thing or to ask what schools consider a "repeated course".
The institution does not set a grade earned threshold for allowing a student to repeat a course; however, government regulations (i.e., financial aid, Veterans Affairs, etc.) that have limitations are followed. While we do not have a limit on how many courses can be repeated, we do limit the number of times a required course can be repeated to twice.
A student can repeat 4 courses or 18 hours, whichever occurs first. The student must have made a D or F. Grades of C or better on the first attempt are always averaged with the second grade if the course is retaken. If a student makes a D on the first attempt and an F on the second attempt, the F stands.
Failure to receive a C or above in a repeated course or in more than two courses in a program will result in dismissal from the program.
While credit is earned for each passing attempt, the degree audit removes the duplicate credit from counting toward graduation.
They can repeat a total of 4 courses. D or F can be repeated other passing grades A,B,C are averaged. After repeating twice the third is averaged.
We also allow students to repeat a class for a third time with permission from the student's dean
At our institution, a student may repeat a course up to three times. Each subsequent attempt to register for a course beyond the third time requires prior approval from a counselor.
Students have up to 13 credit hours of repeat forgiveness. The student must elect forgiveness before the last day to drop the course with a "W" grade. When they register, they are presented with a screen for forgiveness. They can either choose the forgiveness at that time, or come back later to elect it.
The state of Texas limits a student to two attempts. This means that the state will not fund the college for the student's course if they are on their third attempt.
A student must petition the dean to repeat again after TWO repeat attempts.
Passing grades (e.g. "D") must be repeated if program requirements are set higher ("C") than passing grade of D. Transfer courses may replace a repeated course only as an exception that will allow the student to graduate.
Students may automatically repeat a course with a grade of D or lower one time. Subsequent requests (more than one repeat) must receive division or faculty approval before the student is allowed to register.
First year students may petition for a grade replacement where only the highest grade is calculated toward the cumulative.
For all other students, permission is not required and the repeat is recorded automatically, the grades of both courses are calculated in cumulative GPA, though the credits are only counted once
May only repeat one failed course.
Came into effect in Spring of 2009, so prior to that, two or more passed attempts at the same course are averaged.
Recently changed from only allowing students to repeat D, F, to allowing any grade. Limit of four courses may be repeated without special permission.
There is some ambiguity in your questions. For example, we allow a student to repeat the same course twice. If that happens, the second and third grades are averaged. If a student only repeats a course once, the highest



grade stands. Regarding the lower end of the grade limit, we allow students to repeat a course if they received an F or D.
Our students may repeat a class up to 3 times before they must seek permission from the Registrar.
Our SIS does not allow for enforcement on a limit of course repeats
We only allow a course to be repeated 3 times. The exception is the handful of courses that may be repeated for credit.
We only allow students to repeat a course if they fail the course. No other courses (except for cases with topical or music courses) may be repeated if they were passed. The grade when the student passes a course does not replace the failing grade (both grades stand and factor into the GPA)
There is no limit in repeating a course, but there is a 2 course limit for grade forgiveness with repeated courses.
From Fall 2007 to Summer 2011 we used the last attempt for repeated courses in the GPA only. This was abused by students and some took the same course as many as 8-10 times. The policy was reversed and we now average all grades as we did before.
Our students must submit a course repeat/forgiveness request on their WebPortal account. Our Registrar staff track the requests online, and process them once the grades are posted. We allow course forgiveness for up to 3 lower division courses, and 1 upper division course (16 unit maximum).
10 units (credits) may be repeated to replace F or D. After that, the grades are averaged.
A student can repeat a passing grades if there has been a three year lapse of time, the content has changed significantly or they need to classes for mandatory training to keep a license of their job.
We do limit the number of times a student may take all but special topics classes to 3 attempts.
Students at our college may only retake a course if they have a deficient grade, which we define as a C- or lower. If they have a C or higher they can only take courses that allow repeats, such as music lessons or special projects.
only course equivalencies from another campus within the university system can be transferred in as an acceptable repeat
Certain courses may be repeated and are noted in our catalog.
Students can repeat a course only twice. If unsuccessful after repeating twice, they may be suspended.
If they repeat a D course and fail the course in the repeat, they have lost the D and end up with no credit.
Third attempt requires petition and approval from advisor/administrator.
Student must request permission to take a course a third time. They may repeat any course once with just a warning message. A course may be transferred in that was already taken, but that would not exclude the grade of the previous attempts.
We do not have an academic policy stating that a grade of a B for example cannot be repeated. Though if the student is a Financial Aid student, it could both be paid for through Financial Aid.
Students may repeat a course 3 times without permission at the undergrad level, with each the new grade overwriting the previous. Any 4th attempt (or beyond) must be approved via petition.
Our policy for repeats is the most recent attempt stands within the allowed 3 attempts. However, if a student attempts a single course more than 3 times (which requires an approved exception where the first two repeats do not) the grades are then averaged (grades for attempt 3 and 4 would be averaged, for instance).
Undergraduates may only repeat a class 3 times. Students may petition to repeat a class that they earned credit in, elsewhere.



Appendix E: Comments About Graduate Course Repeat Policy and Practice*

*Note: raw data

Response
Graduate courses (except for "repeatable for credit" courses like piano lesson, etc.) may be repeated at most once (meaning two tries in total).
We allow courses to be repeated, however both grades appear on the student's transcript and affect their GPA.
A course may not be repeated more than 2 times (three attempts)
At the graduate level very few courses are repeated but the policy exists.
Both grades of a repeated course remains on the transcript and both are calculated into the GPA. There is no grade replacement and no drop of a failed grade. Our grade scale is A, B, C, F.
The lowest acceptable grade for graduate students is a "C". They can repeat a course if a "C" is earned without petition
As a graduate professional program, a student can only access the course twice (once being the failed or withdrawn course). If they are not successful in passing on the second attempt they are automatically dismissed.
Graduate courses are not allowed to be repeated except with special permission, and can only two courses may be repeated. Exceptions are made for research/dissertation courses and in some courses in the professional programs.
Repeating a course requires specific permission from your Dean.
Because of academic standing policies for graduate students many are academically dismissed from the program for poor GPA and not likely to be able to repeat a class where they received a non-passing grade.
Grades of C or LOWER may be repeated
Student may repeat no more than 3 classes total, and no class may be repeated more than once.
In regards to financial aid and Title IV funding in relation to the repeating of a course, the following applies: <ul style="list-style-type: none"> • A failed course may be repeated as many times as needed until passed • A previously passed course may only be repeated once • This includes even those courses where a higher grade is required for the major (e.g., minimum of C for Business Core courses, etc.) • This does not include courses designated as repeatable (e.g., ensembles, workshops, etc.) as these are not restricted nor limited (unless designated otherwise) and, therefore, a student may repeat these courses as often as needed • If a student finally passes a failed course with a passing grade, he/she may repeat the course one more time to try and achieve a higher grade
Students may repeat any failed required courses once. Grade of second attempt does not replace past grade. Past grade stands. Only failed required courses may repeated with the exception of Choir and PE.
Some divisions have repeat limits (only one repeat allowed), but this is not the case on the college level
For graduate students may not repeat courses that earned a 3.0 or above. Students for grad or undergrad may not ever transfer capstones/final projects/thesis. Students are allowed 3 total attempts (or initial attempt and 2 repeats).
Changing data systems, which will result in change of practices as a result of different system operations.
Financial aid does not apply the second time
We are Pass/Fail medical school. A student must pass all requirements or repeat the course. An F will also appear on the transcript in addition to the P.
Our graduate programs have very strict repeat policies.
Part-time graduate programs will replace a failing grade in the GPA with the repeated (higher) one. Full-time graduate/professional programs will not replace any prior grades which average into the GPA and earn no additional graduation credit



<p>Only a few courses are designated as repeatable as the topics and focus vary annually in those courses. Credit is granted.</p> <p>In other allowed repeated courses, students are retaking for an improved grade. Credit is not granted for both.</p>
<p>Students can only repeat a course in which the instructor believes that they have not mastered the content. The grade R remains and is counted as attempted and earned credits for both attempts.</p>
<p>Repeats are only allowed for failed classes and both the failure and repeat are calculated in GPA</p>
<p>Only Fs may be repeated for grade replacement</p>
<p>Certain Topics courses may repeated multiple times provided the topics themselves are different. All attempts would be counted in this case, regardless of grade.</p> <p>Otherwise, only specifically required courses in the curriculum may be repeated if previously failed (D or F). If passed, only the second grade is counted for these repeated courses. However, if failed a second time, both instances are counted.</p> <p>Failed elective courses are not eligible for repeat (except in the case of topics as noted above).</p>
<p>Graduate courses may be repeated, but all grades are averaged in as if they were different courses. Some academic programs may have more restrictive rules. Any grad or professional student with a GPA. below 3.0 is on probation and can be dismissed, so the need/ desire to repeat is minimal.</p>
<p>Repetition of Courses; Re-Examination; Additional Coursework</p> <p>A grade below 65 is a failing grade and requires repetition of the course for receipt of academic credit. Re-examinations are not offered or permitted.</p> <p>The faculty may decide that a student with a grade of 65 to 74 in a course needs to repeat that course or take a specified elective or group of electives to ensure a sufficient foundation for competence. A student with a pattern of grades in the 65 to 74 range may be required at the discretion of the faculty to repeat an entire semester or academic year in order to ensure competence in core courses. In the event the faculty decides that repetition of courses is necessary, the student will be notified in advance and will be entitled to be heard before the Academic Appeals Committee on the matter. To the extent courses are repeated, both grades will be included in the calculation of the student's cumulative average.</p>
<p>Clarification. A course is repeatable for credit, e.g., special topics, music, each instance counts, so the repeat policy does not apply. Responses are based on courses that count only once.</p>
<p>A course can be repeated only two times. In other words, a given course can be taken at most only three times, i.e., the first attempt of the course and two repeats of the same course. A student may repeat a course once without permission. The third attempt must be approved by the appropriate academic administrator; subsequent attempts are not permitted. If a course is repeated, the highest grade earned is used for computing the CGPA. Withdrawal from a course being repeated does not affect the CGPA.</p> <p>To remain in good academic standing, a student must successfully complete all courses by the second attempt. A student who attempts a course a second time and at the end of the semester does not pass the course is placed on financial aid warning (academic warning). A student who attempts a course a third time and at the end of the semester does not pass the course is dismissed.</p>
<p>These were theoretical answers. In my 10 years here, I've never had someone want to repeat a course for a better grade unless they failed it and needed it to graduate.</p>
<p>If a student has taken a 4000 level course then he/she cannot take the 6000 level course.</p> <p>There is a limit on the total number of credits that a graduate student can retake, it is typically 3 or 4 hour credit.</p>
<p>Most of our colleges only permit the repeat of F grades. No college uses C- or D grades. One large college allows for the repeat of up to 3 courses with C grades to improve their GPA with dean approval. No FinAid permitted for these repeats.</p>
<p>We do not have such a policy. We are on a PASS and FAIL system.</p>



Students may repeat courses and all attempts count towards the cumulative GPA. At the time of graduation, a program GPA is entered on the transcript which only includes courses applied towards the degree.

We do not allow repeat courses for credit. Students get only one attempt at core courses.

Repeating courses is a school or program policy and may vary from program to program. The university does not have a blanket policy about repeating courses.

As stated in my answers for our undergraduate students, our grad students can repeat a course twice. If that happens, the second and third grades are averaged. We also allow student to repeat courses if they had earned an F or D in the course.

With a few exceptions, only failed required courses can be repeated. Activity courses may be repeated for credit up to the maximum allowed.

