



AACRAO Technology Summit
Registration Form
 September 29-30, 2021

Paper registrations must be accompanied by a check or money order and received by the AACRAO office no later than Tuesday, September 27, 2021

Mail this completed form to: AACRAO Attn: Meetings 1108 16 th St Suite 400 Washington, DC 20036

Please submit a separate form for each attendee. Forms received without payment will not be processed. Please complete this form as a fillable PDF or print clearly.

First Name:			Last Name:		
Title				1st Name for Badge	
Institution				Telephone	
Address				Fax	
City	State	Zip	Country		
E-mail					
In case of emergency, please contact Name:		Daytime Phone		Evening Phone	

Registration Information

Registration fee includes online access to AACRAO's 2021 Technology Summit. Recorded sessions will be available through Friday, November 9, 2021

Member Attendee	<input type="checkbox"/> \$149
Non-Member Attendee	<input type="checkbox"/> \$199
2021 Transfer Summit Attendee	<input type="checkbox"/> \$25 discount
Press	Complimentary

Please note: All Press registrations must be submitted with a copy of your credentials and are subject to approval.

Organization type:	<input type="checkbox"/> Educational Institution <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Government Agency <input type="checkbox"/> Corporation/Consultant
Institution type:	<input type="checkbox"/> 4 -Year Public <input type="checkbox"/> 4 -Year Private <input type="checkbox"/> 2-year Public <input type="checkbox"/> 2-year Private <input type="checkbox"/> Grad / Professional <input type="checkbox"/> Other:
FTE Enrollment	<input type="checkbox"/> Under 1,000 <input type="checkbox"/> 1,000-2,499 <input type="checkbox"/> 2,500-4,999 <input type="checkbox"/> 5,000-9,999 <input type="checkbox"/> 10,000-19,999 <input type="checkbox"/> 20,000 +
Carnegie Classification	<input type="checkbox"/> Doctoral/Research University <input type="checkbox"/> Baccalaureate/Associate's College <input type="checkbox"/> Master's College & University <input type="checkbox"/> Associate's College <input type="checkbox"/> Baccalaureate College-Liberal Arts <input type="checkbox"/> Specialized Institution <input type="checkbox"/> Baccalaureate College-General <input type="checkbox"/> Tribal College and University

Payment Information

Total Due:	(AACRAO Federal Tax ID: 52-2274900)
<input type="checkbox"/> Check enclosed <input type="checkbox"/> Money order enclosed	

Office Use Only

Date Received	Check #	Check Total
	Money Order #	Money Order Total



Registration Information

Two Easy Ways to Register

1 Online Registration (preferred): [/www.aacrao.org/events-training/meetings/technology-summit/technology-summit-registration](http://www.aacrao.org/events-training/meetings/technology-summit/technology-summit-registration)

2 Paper Form - Mail the completed form to:

AACRAO
Attn: Meetings
1108 16th St Suite 400
Washington, DC 20036

Registration Fees

Member \$149/Non-member \$199 includes online access to AACRAO's 2021 Technology Summit. Attendees of the 2021 Transfer Practice Summit will receive a \$25 discount. *Recorded sessions will be available through Friday, November 19, 2021.*

Payment

Online registrations required credit card authorization. Paper registration forms MUST be accompanied by check or money order (purchase orders not accepted). Funds must be in US dollars. Checks or money orders should be made payable to AACRAO. (For accounting purposes, the AACRAO Federal Tax ID number is 52-2274900). **Paper registrations must be accompanied by a check or money order and received by the AACRAO office no later than Tuesday, September 27, 2021. Forms received without payment will not be processed.**

Substitutions, Cancellations, and Refunds

All changes, substitutions, and cancellations must be made in writing. Telephone requests will not be honored. No penalty will be incurred if the substitute is an individual working at the same institution as the original registrant. Membership status will be verified and additional fees assessed as appropriate. Email cancellation and substitution requests to meetings@aacrao.org

- Refund requests received on or before Monday, September 20, 2021 will be granted at 50% of the registration/workshop fee(s)
- Cancellations received after September 20, 2021 will not be eligible for a refund
- Substitutions may be requested in writing through September 20, 2021
- No-shows will not receive refunds of any fees paid.

If a meeting is canceled, registrants will be notified in advance. These terms and conditions will apply even if they are not printed on the registration form itself.

Confirmations

Confirmations will be sent via e-mail to registrants within one week of receipt. If an e-mail address is not provided, or if an e-mail sent to you is returned as undeliverable, you will receive a confirmation via fax or regular mail within 5-7 business days.

Questions?

Contact meetings@aacrao.org