



## Undocumented Students in the U.S.: Admission and Verification

The primary goal of this survey was to better understand the processes related to undocumented students that are used by U.S. postsecondary education institutions. The total number of respondents was 613 institutions (260 full responses and 353 responses not completely filled out).

### *1. Does your institution seek information about applicants' citizenship/residence status on its admissions application?*

514 institutions (83.8 % of total respondents) responded to this question. 498 institutions (96.9% of those who answered this question) answered that they do seek information about applicants' citizenship/residence status on their admissions application, while 16 institutions (3.1%) answered that they do not seek this information.

### *3. Do you verify the status of applicants claiming U.S. citizenship/legal residence?*

571 institutions (93.1%) responded to this question. 112 institutions (19.6%) indicated that they do verify all such applicants. 175 institutions (30.6%) responded that they verify applicants for financial aid. 107 institutions (18.7%) said that they verify applicants seeking in-state tuition, since they are a public institution. 133 institutions (23.3%) answered no, while 44 institutions (7.7%) indicated other.

#### *Number of Responses*

	<b>Yes, we verify all such applicants</b>	<b>We verify applicants for financial aid</b>	<b>We verify applicants seeking in-state tuition (public institution)</b>	<b>No</b>	<b>Other</b>
Total	112 (19.6%)	175 (30.6%)	107 (18.7%)	133 (23.3%)	44 (7.7%)
Private, for-profit, less than 2-year	2 (50%)	2 (50%)			
Private, for-profit 2-year	4 (80%)	1 (20%)			
Private, for-profit 4-year	2 (18.2%)	4 (36.4%)		5 (45.5%)	
Private, not-for-profit 2-year	2 (28.6%)	2 (28.6%)		2 (28.6%)	1 (14.3%)
Private, not-for-profit 4-year	28 (19.7%)	63 (44.4%)		41 (28.9%)	10 (7%)
Public 2-year	27 (17.5%)	39 (25.3%)	45 (29.2%)	36 (23.4%)	7 (4.5%)
Public 4-year	31 (19.6%)	42 (26.6%)	48 (30.4%)	24 (15.2%)	13 (8.2%)

	<b>Yes, we verify all such applicants</b>	<b>We verify applicants for financial aid</b>	<b>We verify applicants seeking in-state tuition (public institution)</b>	<b>No</b>	<b>Other</b>
N/A	16 (17.8%)	22 (24.4%)	14 (15.6%)	25 (27.8%)	13 (14.4%)

*4. Is yours an open admission institution?*

450 institutions (73.4%) responded to this question. 238 institutions (52.9%) answered that they are an open admission institution, while 212 institutions (47.1%) answered that they are not an open admission institution.

*5. If your institution is not open-admissions, at what stage do you verify students' citizenship/residence status?*

189 institutions (30.8%) responded to this question. 33 institutions (17.5%) indicated that they verify citizenship/residence status at receipt of application. 16 institutions (8.5%) responded at consideration for admission. 29 institutions (15.3%) said after determination that student is eligible for admission based on qualifications, in order to complete eligibility check. 33 institutions (17.5%) indicated when student is admitted, in order to determine whether tuition is at in-state or out-of-state rate. 78 institutions (41.3%) said that they do not verify students' citizenship/ residence status.

*Number of Responses*

	<b>Receipt of application</b>	<b>Consideration for admission</b>	<b>After determination that student is eligible for admission, to complete eligibility check</b>	<b>When student is admitted, to determine in-state or out-of-state tuition rate</b>	<b>We do not verify students' citizenship/ residence status</b>
Total	33 (17.5%)	16 (8.5%)	29 (15.3%)	33 (17.5%)	78 (41.3%)
Private, for-profit, less than 2-year					
Private, for-profit 2-year	1 (100%)				
Private, for-profit 4-year					1 (100%)
Private, not-for-profit 2-year			1 (33.3%)	1 (33.3%)	1 (33.3%)

	<b>Receipt of application</b>	<b>Consideration for admission</b>	<b>After determination that student is eligible for admission, to complete eligibility check</b>	<b>When student is admitted, to determine in-state or out-of-state tuition rate</b>	<b>We do not verify students' citizenship/residence status</b>
Private, not-for-profit 4-year	10 (12.2%)	11 (13.4%)	17 (20.7%)	2 (2.4%)	42 (51.2%)
Public 2-year				1 (100%)	
Public 4-year	16 (23.9%)	4 (6%)	7 (10.4%)	24 (35.8%)	16 (23.9%)
N/A	6 (11.1%)	1 (1.9%)	4 (7.4%)	5 (9.3%)	18 (33.3%)

*6. For open admissions institutions: at what stage do you verify students' citizenship/residence status?*

218 institutions (35.6%) responded to this question. 84 institutions (38.5%) said that they verify citizenship/residence status at receipt of application, to complete eligibility check. 63 institutions (28.9%) said when student is admitted, in order to determine whether tuition is at in-state or out-of-state rate. 13 institutions (6%) responded at time of registration. 58 institutions (26.6%) indicated that they do not verify students' citizenship/residence status.

*7. If you verify the student's status as marked on the application, how do you verify?*

336 institutions (54.8%) responded to this question. 125 institutions (37.2%) said that they require submission of evidence, such as a birth certificate or passport. 125 institutions (37.2%) indicated student self-report or relevant form(s) completed by student. 26 institutions (7.7%) said local document check. 17 institutions (5.1%) said national verification system. 43 institutions (12.7%) indicated other.

*8. What type of evidence do you require to verify the student's status as marked on the application?*

235 institutions (38.3%) responded to this question. 66 institutions (28.1%) said they require a birth certificate, while 99 institutions (42.1%) said they require a passport. 70 institutions (29.8%) indicated other.

*9. If you use a national verification system, what system do you use?*

19 institutions (3.1%) responded to this question. 5 institutions (26.3%) said that they use SAVE, while 6 institutions (31.6%) use E-Verify. 8 institutions (42.1%) indicated other.

## Undocumented Students

10. *Does your college KNOWINGLY admit undocumented students to degree or diploma programs under certain circumstances?*

384 institutions (62.6%) responded to this question. 206 institutions (53.6%) answered that they knowingly admit undocumented students to degree or diploma programs under certain circumstances, while 178 institutions (46.4%) answered that they do not.

### *Number of Responses*

	<b>Yes</b>	<b>No</b>
Total	206 (53.6%)	178 (46.4%)
Private, for-profit, less than 2-year		2 (100%)
Private, for-profit 2-year		
Private, for-profit 4-year	1 (25%)	3 (75%)
Private, not-for-profit 2-year		6 (100%)
Private, not-for-profit 4-year	44 (40.7%)	64 (59.3%)
Public 2-year	65 (69.9%)	28 (30.1%)
Public 4-year	56 (58.9%)	39 (41.1%)
N/A	40 (52.6%)	36 (47.4%)

11. *Is this a state policy or an institutional policy?*

391 institutions (63.8%) responded to this question. 138 institutions (35.3%) said that this was a state policy, and 223 institutions (57%) said that this was an institutional policy. 30 institutions (7.7%) indicated other.

### *Number of Responses*

	<b>State Policy</b>	<b>Institutional Policy</b>	<b>Other</b>
Total	138 (35.3%)	223 (57%)	30 (7.7%)
Private, for-profit, less than 2-year	1 (33.3%)	2 (66.7%)	
Private, for-profit 2-year			
Private, for-profit 4-year		3 (75%)	1 (25%)

	<b>State Policy</b>	<b>Institutional Policy</b>	<b>Other</b>
Private, not-for-profit 2-year		3 (100%)	
Private, not-for-profit 4-year	5 (5.2%)	85 (87.6%)	7 (7.2%)
Public 2-year	53 (54.1%)	37 (37.8%)	8 (8.2%)
Public 4-year	47 (45.2%)	51 (49%)	6 (5.8%)
N/A	32 (39%)	42 (51.2%)	8 (9.8%)

12. *If you admit undocumented students to degree or diploma programs under certain circumstances, what are the requirements that those undocumented students must satisfy to be eligible for admission?*

320 institutions (52.2%) responded to this question. 60 institutions (18.8%) require attendance at an in-state high school for a specified minimum amount of time. 88 institutions (27.5%) require graduation from an in-state high school or GED. 31 institutions (9.7%) require proof of length of residence. 49 institutions (15.3%) require affidavit, statement, or certification of the student's intent to resolve his/her immigration status. 92 institutions (28.8%) indicated other.

*Number of Responses*

	<b>Attendance at in-state high school for a min. amount of time</b>	<b>Graduation from in-state high school or GED</b>	<b>Proof of length of residence</b>	<b>Proof of student's intent to resolve immigration status</b>	<b>Other</b>
Total	60 (18.8%)	88 (27.5%)	31 (9.7%)	49 (15.3%)	92 (28.8%)
Private, for-profit, less than 2-year					
Private, for-profit 2-year					
Private, for-profit 4-year					
Private, not-for-profit 2-year					
Private, not-for-profit 4-year	4 (9.1%)	12 (27.3%)	2 (4.5%)	4 (9.1%)	22 (50%)
Public 2-year	28 (23.5%)	33 (27.7%)	11 (9.2%)	22 (18.5%)	25 (21%)
Public 4-year	15 (17%)	25 (28.4%)	9 (10.2%)	11 (12.5%)	28 (31.8%)
N/A	13 (18.8%)	18 (26.1%)	9 (13%)	12 (17.4%)	17 (24.6%)

13. *What happens if applicants specifically seeking admission as undocumented students do not provide the required information?*

203 institutions (33.1%) responded to this question. 46 institutions (22.7%) said that they are not permitted to enroll. 3 institutions (1.5%) said that if already enrolled, they are asked to withdraw. 33 institutions (16.3%) said they are permitted to enroll without conditions. 21 institutions (10.3%) said they are permitted to enroll under certain conditions. 78 institutions (38.4%) said they are charged higher tuition. 22 institutions (10.8%) indicated other.

*Number of Responses*

	<b>Not permitted to enroll</b>	<b>If already enrolled, asked to withdraw</b>	<b>Permitted to enroll without conditions</b>	<b>Permitted to enroll under certain conditions</b>	<b>Charged higher tuition</b>	<b>Other</b>
Total	46 (22.7%)	3 (1.5%)	33 (16.3%)	21 (10.3%)	78 (38.4%)	22 (10.8%)
Private, for-profit, less than 2-year						
Private, for-profit 2-year						
Private, for-profit 4-year						
Private, not-for-profit 2-year						
Private, not-for-profit 4-year	14 (36.8%)	1 (2.6%)	10 (26.3%)	5 (13.2%)		8 (21.1%)
Public 2-year	9 (13.8%)		7 (10.8%)	7 (10.8%)	41 (63.1%)	1 (1.5%)
Public 4-year	10 (17.9%)		11 (19.6%)	4 (7.1%)	24 (42.9%)	7 (12.5%)
N/A	13 (29.5%)	2 (4.5%)	5 (11.4%)	5 (11.4%)	13 (29.5%)	6 (13.6%)

14. *What happens if you find out or have reason to believe students who claimed otherwise are undocumented?*

409 institutions (66.7%) responded to this question. 94 institutions (23%) responded that they are not permitted to enroll. 56 institutions (11.2%) said that if already enrolled, they are asked to withdraw. 49 institutions (12%) said they are permitted to enroll without conditions. 32 institutions (7.8%) said they are permitted to enroll under certain

conditions. 94 institutions (23%) said they are charged higher tuition. 84 institutions (20.5%) indicated other.

*Number of Responses*

	<b>Not permitted to enroll</b>	<b>If already enrolled, asked to withdraw</b>	<b>Permitted to enroll without conditions</b>	<b>Permitted to enroll under certain conditions</b>	<b>Charged higher tuition</b>	<b>Other</b>
Total	94 (23%)	56 (11.2%)	49 (12%)	32 (7.8%)	94 (23%)	84 (20.5%)
Private, for-profit, less than 2-year				1 (50%)		1 (50%)
Private, for-profit 2-year						
Private, for-profit 4-year		1 (33.3%)		2 (66.7%)		
Private, not-for-profit 2-year	5 (71.4%)	2 (28.6%)				
Private, not-for-profit 4-year	40 (37.4%)	24 (22.4%)	13 (12.1%)	8 (7.5%)		22 (20.6%)
Public 2-year	15 (14.4%)	8 (7.7%)	8 (7.7%)	7 (6.7%)	42 (40.4%)	24 (23.1%)
Public 4-year	18 (16.5%)	13 (11.9%)	12 (11%)	6 (5.5%)	38 (34.9%)	22 (20.2%)
N/A	16 (20.8%)	8 (10.4%)	16 (20.8%)	8 (10.4%)	14 (18.2%)	15 (19.5%)

Cost of Verification

*15. Which office is responsible for the verification process?*

352 institutions (57.4%) responded to this question. 200 institutions (56.8%) indicated that the Admissions office is responsible for the verification process. 60 institutions (17%) indicated the Registrar's office. 13 institutions (3.7%) indicated Student Affairs. 11 institutions (3.1%) indicated Bursar/Student Accounts. 68 institutions (19.3%) indicated other.

*Number of Responses*

	<b>Admissions</b>	<b>Registrars</b>	<b>Student Affairs</b>	<b>Bursar/Student Accounts</b>	<b>Other</b>
Total	200 (56.8%)	60 (17%)	13 (3.7%)	11 (3.1%)	68 (19.3%)

*By Type of Institution*

	<b>Admissions</b>	<b>Registrars</b>	<b>Student Affairs</b>	<b>Bursar/Student Accounts</b>	<b>Other</b>
Private, for-profit less than 2-year	1 (50%)		1 (50%)		
Private, for-profit 2-year					
Private, for-profit 4-year	1 (33.3%)	2 (66.7%)			
Private, not-for-profit 2-year	3 (60%)		1 (20%)	1 (20%)	
Private, not-for-profit 4-year	50 (52.6%)	9 (9.5%)	5 (5.3%)	5 (5.3%)	26 (27.4%)
Public 2-year	53 (60.2%)	19 (21.6%)	3 (3.4%)	1 (1.1%)	12 (13.6%)
Public 4-year	54 (62.8%)	14 (16.3%)	1 (1.2%)	2 (2.3%)	15 (17.4%)
N/A	38 (52.1%)	16 (21.9%)	2 (2.7%)	2 (2.7%)	15 (20.5%)

*By Size of Institution*

	<b>Admissions</b>	<b>Registrars</b>	<b>Student Affairs</b>	<b>Bursar/Student Accounts</b>	<b>Other</b>
Under 1,000	28 (57.1%)	8 (16.3%)	3 (6.1%)	1 (2%)	9 (18.4%)
1,000-4,999	50 (55.6%)	15 (16.7%)	4 (4.4%)	6 (6.7%)	15 (16.7%)
5,000-9,999	35 (63.6%)	7 (12.7%)	4 (7.3%)		9 (16.4%)
10,000-19,999	25 (56.8%)	6 (13.6%)		1 (2.3%)	12 (27.3%)
20,000 and above	24 (60%)	8 (20%)			8 (20%)
N/A	39 (51.3%)	17 (22.4%)	2 (2.6%)	2 (2.6%)	16 (21.1%)

16. Approximately how many full-time equivalent (FTE) staff persons are used to verify students' residence status for purposes of admission and tuition determinations?



299 institutions (34.1%) responded to this question. The average number of FTE staff persons was 3. The range was 0 to 65 FTE staff persons.

*Number of Responses*

	<b>Average</b>	<b>Minimum</b>	<b>Maximum</b>
Total	3	0	65

*By Type of Institution*

	<b>Average</b>	<b>Minimum</b>	<b>Maximum</b>
Private, for-profit, less than 2-year	1	1	1
Private, for-profit 2-year			
Private, for-profit 4-year	2	0	5
Private, not-for-profit 2-year	0.8	1	1
Private, not-for-profit 4-year	1.7	0	8
Public 2-year	3.6	0	65
Public 4-year	2.6	0	18
N/A	4.3	0	45

*By Size of Institution*

	<b>Average</b>	<b>Minimum</b>	<b>Maximum</b>
Under 1,000	1.4	0	8
1,000-4,999	2.1	0	9
5,000-9,999	2.3	0	15
10,000-19,999	2.5	0	12
20,000 and above	6.1	0	65
N/A	4.3	0	45

*17. Do you have adequate staffing to manage the verification process?*

339 institutions (55.3%) responded to this question. 269 institutions (79.4%) responded that they do have adequate staffing, while 70 institutions (20.6%) responded that they do not.

*Number of Responses*

	<b>Yes</b>	<b>No</b>
Total	269 (79.4%)	70 (20.6%)

*By Type of Institution*

	<b>Yes</b>	<b>No</b>
Private, for-profit, less than 2-year	1 (50%)	1 (50%)
Private, for-profit 2-year		
Private, for-profit 4-year	1 (33.3%)	2 (66.7%)
Private, not-for-profit 2-year	4 (80%)	1 (20%)
Private, not-for-profit 4-year	75 (82.4%)	16 (17.6%)
Public 2-year	69 (80.2%)	17 (19.8%)
Public 4-year	56 (71.8%)	22 (28.2%)
N/A	63 (85.1%)	11 (14.9%)

*By Size of Institution*

	<b>Yes</b>	<b>No</b>
Under 1,000	36 (75%)	12 (25%)
1,000-4,999	71 (82.6%)	15 (17.4%)
5,000-9,999	46 (85.2%)	8 (14.8%)
10,000-19,999	28 (65.1%)	15 (34.9%)
20,000 and above	25 (73.5%)	9 (26.5%)
N/A	64 (84.2%)	12 (15.8%)

18. *Estimate the percentage of this estimated FTE staff time that is attributable to verifying the residence status of UNDOCUMENTED students.*

335 institutions (54.6%) responded to this question. 171 institutions (51%) indicated 1-20 percent. 15 institutions (4.5%) indicated 21-40 percent. 3 institutions (0.09%) indicated 41-60 percent. 3 institutions (0.09%) indicated 61-80 percent. 7 institutions (2.1%) indicated 81-100 percent. 62 institutions (18.5%) did not know. 74 institutions (22.1%) said the question was not applicable.

*Number of Responses*

	<b>1-20 %</b>	<b>21-40 %</b>	<b>41-60 %</b>	<b>61-80 %</b>	<b>81-100 %</b>	<b>Do not know</b>	<b>N/A</b>
Total	171 (51%)	15 (4.5%)	3 (0.09%)	3 (0.09%)	7 (2.1%)	62 (18.5%)	74 (22.1%)

*By Type of Institution*

	<b>1-20 %</b>	<b>21-40 %</b>	<b>41-60 %</b>	<b>61-80 %</b>	<b>81-100 %</b>	<b>Do not know</b>	<b>N/A</b>
Private, for-profit, less than 2-year	1 (50%)					1 (50%)	
Private, for-profit 2-year							
Private, for-profit 4-year	2 (66.7%)						1 (33.3%)
Private, not-for-profit 2-year	2 (40%)					1 (20%)	2 (40%)
Private, not-for-profit 4-year	43 (47.3%)	1 (1.1%)			1 (1.1%)	16 (17.6%)	30 (33%)
Public 2-year	47 (55.3%)	9 (10.6%)		3 (3.5%)	3 (3.5%)	16 (18.8%)	7 (8.2%)
Public 4-year	41 (53.9%)	4 (5.3%)	2 (2.6%)			13 (17.1%)	16 (21.1%)
N/A	35 (47.9%)	1 (1.4%)	1 (1.4%)		3 (4.1%)	15 (20.5%)	18 (24.7%)

*By Size of Institution*

	<b>1-20 %</b>	<b>21-40 %</b>	<b>41-60 %</b>	<b>61-80 %</b>	<b>81-100 %</b>	<b>Do not know</b>	<b>N/A</b>
Under 1,000	21 (43.8%)	1 (2.1%)			1 (2.1%)	11 (22.9%)	14 (29.2%)
1,000-4,999	50 (58.1%)	5 (9.3%)		1 (1.2%)	1 (1.2%)	15 (17.4%)	14 (16.3%)
5,000-9,999	30 (55.6%)	4 (7.4%)				8 (14.8%)	12 (22.2%)
10,000-19,999	19 (45.2%)	3 (7.1%)		1 (2.4%)	2 (4.8%)	7 (16.7%)	10 (23.8%)

	<b>1-20%</b>	<b>21-40%</b>	<b>41-60%</b>	<b>61-80%</b>	<b>81-100%</b>	<b>Do not know</b>	<b>N/A</b>
20,000 and above	16 (50%)	1 (3.1%)	2 (6.3%)	1 (3.1%)		6 (18.8%)	6 (18.8%)
N/A	35 (47.3%)	1 (1.4%)	1 (1.4%)		3 (4.1%)	14 (18.9%)	20 (27%)

19. *What are the estimated financial costs to your institution of verifying students' residence status for admission and tuition determinations?*

112 institutions (18.3% of total survey respondents) answered that the average direct cost per academic year was \$9,420, with a range of \$0 to \$200,000. 89 institutions (14.5% of total survey respondents) answered that the average indirect cost per academic year was \$6,567, with a range of \$0 to \$100,000.

### **Direct Costs per Academic Year**

#### *Number of Responses*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Total	9,420	0	200,000

#### *By Type of Institution*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Private, for-profit, less than 2-year	9,800	9,800	9,800
Private, for-profit 2-year			
Private, for-profit 4-year	0	0	0
Private, not-for-profit 2-year	0	0	0
Private, not-for-profit 4-year	1,378	0	29,950
Public 2-year	8,602	0	45,000
Public 4-year	15,911	0	200,000
N/A	15,265	2	200,000

*By Size of Institution*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Under 1,000	2,450	0	29,950
1,000-4,999	3,400	0	22,000
5,000-9,999	7,015	0	45,000
10,000-19,999	2,971	0	15,000
20,000 and above	40,000	0	200,000
N/A	15,265	0	200,000

**Indirect Costs per Academic Year**

*Number of Responses*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Total	6,567	0	100,000

*By Type of Institution*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year	500	0	1,500
Private, not-for-profit 2-year	0	0	0
Private, not-for-profit 4-year	702	0	15,000
Public 2-year	5,306	0	25,000
Public 4-year	11,282	0	100,000
N/A	13,091	0	100,000

*By Size of Institution*

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
Under 1,000	264	0	3,500
1,000-4,999	3,761	0	40,000
5,000-9,999	3,143	0	20,000
10,000-19,999	1,779	0	12,000
20,000 and above	21,429	0	100,000

	<b>Average (\$)</b>	<b>Minimum (\$)</b>	<b>Maximum (\$)</b>
N/A	13,091	0	100,000

20. *Estimate the percentage of the estimated costs to verify residence attributable to UNDOCUMENTED students.*

320 institutions (52.2%) responded to this question. 119 institutions (37.2%) indicated 1-20 percent. 3 institutions (0.9%) indicated 21-40 percent. 3 institutions (0.9%) indicated 41-60 percent. 1 institution (0.3%) indicated 61-80 percent. 2 institutions (0.6%) indicated 81-100 percent. 111 institutions (34.7%) did not know, and 81 institutions (25.3%) said the question was not applicable.

*Number of Responses*

	<b>1-20 %</b>	<b>21-40 %</b>	<b>41-60 %</b>	<b>61-80 %</b>	<b>81-100 %</b>	<b>Do not know</b>	<b>N/A</b>
Total	119 (37.2%)	3 (0.9%)	3 (0.9%)	1 (0.3%)	2 (0.6%)	111 (34.7%)	81 (25.3%)

*By Type of Institution*

	<b>1-20 %</b>	<b>21-40 %</b>	<b>41-60 %</b>	<b>61-80 %</b>	<b>81-100 %</b>	<b>Do not know</b>	<b>N/A</b>
Private, for-profit, less than 2-year						1 (50%)	1 (50%)
Private, for-profit 2-year							
Private, for-profit 4-year	1 (33.3%)					1 (33.3%)	1 (33.3%)
Private, not-for-profit 2-year	2 (40%)					1 (20%)	2 (40%)
Private, not-for-profit 4-year	30 (33.3%)		1 (1.1%)	1 (1.1%)	1 (1.1%)	29 (32.2%)	28 (31.1%)
Public 2-year	36 (44.4%)	2 (2.5%)	1 (1.2%)			31 (38.3%)	11 (13.6%)
Public 4-year	27 (39.7%)	1 (1.5%)	1 (1.5%)			23 (33.8%)	16 (23.5%)
N/A	23 (32.4%)				1 (1.4%)	25 (35.2%)	22 (31%)

*By Size of Institution*

	<b>1-20%</b>	<b>21-40%</b>	<b>41-60%</b>	<b>61-80%</b>	<b>81-100%</b>	<b>Do not know</b>	<b>N/A</b>
Under 1,000	15 (31.9%)				1 (2.1%)	18 (38.3%)	13 (27.7%)
1,000-4,999	35 (41.7%)	1 (1.2%)				29 (34.5%)	19 (22.6%)
5,000-9,999	19 (36.5%)		1 (1.9%)			19 (36.5%)	13 (25%)
10,000-19,999	13 (36.1%)	1 (2.8%)	1 (2.8%)			10 (27.8%)	11 (30.6%)
20,000 and above	14 (48.3%)	1 (3.4%)	1 (3.4%)			10 (34.5%)	3 (10.3%)
N/A	23 (30.7%)			1 (1.3%)	1 (1.3%)	27 (36%)	23 (30.7%)

Reporting Requirements

*21. Is your institution required to report information on undocumented students?*

310 institutions (50.6%) responded to this question. 70 institutions (22.6%) said that they are required to report information on undocumented students, while 240 institutions (77.4%) said they are not required to do so.

*Number of Responses*

	<b>Yes</b>	<b>No</b>
Total	70 (22.6%)	240 (77.4%)
Private, for-profit, less than 2-year		2 (100%)
Private, for-profit 2-year		
Private, for-profit 4-year		3 (100%)
Private, not-for-profit 2-year		5 (100%)
Private, not-for-profit 4-year	9 (10.6%)	76 (89.4%)
Public 2-year	31 (40.3%)	46 (59.7%)
Public 4-year	12 (18.2%)	54 (81.8%)
N/A	18 (25%)	54 (75%)

22. *To what offices/entities is your institution required to report information about undocumented students?*

83 institutions (13.5%) responded to this question. 25 institutions (30.1%) said they are required to report information about undocumented students to an office or offices within their institution. 46 institutions (55.4%) said they report this information to a state entity. 12 institutions (14.5%) indicated other.

*Number of Responses*

	<b>Office(s) within institution</b>	<b>State entity</b>	<b>Other</b>
Total	25 (30.1%)	46 (55.4%)	12 (14.5%)
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year			
Private, not-for- profit 2-year			
Private, not-for- profit 4-year	6 (50%)	1 (8.3%)	5 (41.7%)
Public 2-year	7 (20.6%)	24 (70.6%)	3 (8.8%)
Public 4-year	5 (35.7%)	9 (64.3%)	
N/A	7 (30.4%)	12 (52.2%)	4 (9.3%)

23. *What data are you required to report, and how often?*

A. 48 institutions (7.8%) responded that for the count of undocumented students enrolled:

- 17 institutions (35.4%) are required to report this information once a year.
- 15 institutions (31.3%) are required to report this information twice a year.
- 16 institutions (33.3%) indicated other.

*Number of Responses*

	<b>Once/year</b>	<b>Twice/year</b>	<b>Other</b>
Total	17 (35.4%)	15 (31.3%)	16 (33.3%)
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year			



	<b>Once/year</b>	<b>Twice/year</b>	<b>Other</b>
Private, not-for-profit 2-year			
Private, not-for-profit 4-year			3 (100%)
Public 2-year	8 (36.4%)	8 (36.4%)	6 (27.3%)
Public 4-year	5 (45.5%)	2 (18.2%)	4 (36.4%)
N/A	4 (33.3%)	5 (41.7%)	3 (25%)

B. 39 institutions (6.4%) responded that for the count of all enrolled students who pay in-state and out-of-state tuition:

- 7 institutions (17.9%) are required to report this information once a year.
- 13 institutions (33.3%) are required to report this information twice a year.
- 19 institutions (48.7%) indicated other.

*Number of Responses*

	<b>Once/year</b>	<b>Twice/year</b>	<b>Other</b>
Total	7 (17.9%)	13 (33.3%)	19 (48.7%)
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year			
Private, not-for-profit 2-year			
Private, not-for-profit 4-year			3 (100%)
Public 2-year	4 (20%)	6 (30%)	10 (50%)
Public 4-year	1 (14.3%)	3 (42.9%)	3 (42.9%)
N/A	2 (22.2%)	4 (44.4%)	3 (33.3%)

C. 37 institutions (6%) responded that for the count of enrolled undocumented students who pay in-state and/or out-of-state tuition:

- 9 institutions (24.3%) are required to report this information once a year.
- 10 institutions (27%) are required to report this information twice a year.
- 18 institutions (48.6%) indicated other.

*Number of Responses*

	<b>Once/year</b>	<b>Twice/year</b>	<b>Other</b>
Total	9 (24.3%)	10 (27%)	18 (48.6%)

	Once/year	Twice/year	Other
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year			
Private, not-for-profit 2-year			
Private, not-for-profit 4-year			3 (100%)
Public 2-year	6 (31.6%)	4 (21.1%)	9 (47.4%)
Public 4-year	1 (14.3%)	2 (28.6%)	4 (57.1%)
N/A	2 (25%)	4 (50%)	2 (25%)

D. 23 institutions (3.8%) responded that for other information:

- 6 institutions (26.1%) are required to report this information once a year.
- 4 institutions (17.4%) are required to report this information twice a year.
- 13 institutions (56.5%) indicated other.

*Number of Responses*

	Once/year	Twice/year	Other
Total	6 (26.1%)	4 (17.4%)	13 (56.5%)
Private, for-profit, less than 2-year			
Private, for-profit 2-year			
Private, for-profit 4-year			
Private, not-for-profit 2-year			
Private, not-for-profit 4-year	2 (25%)		6 (75%)
Public 2-year	2 (22.2%)	3 (33.3%)	4 (44.4%)
Public 4-year	1 (33.3%)		2 (66.7%)
N/A	1 (33.3%)	1 (33.3%)	1 (33.3%)

24. Is there a web site or URL for additional information (policy statements, forms, or checklists) on your institution's method for identifying undocumented students and the verification process?

General

*25. If you have other explanations or comments you would like to make, please provide them below. You might include your thoughts on the non-monetary costs of verification.*

*26. What is your U.S. Department of Education IPEDS ID number?*

*27. Please provide your title and the office in which you work.*