

Change of Address/Data Correction Form

American Association of Collegiate Registrars and Admissions Officers



It is our commitment to provide accurate and up-to-date membership information, but we need your help. Please update your membership information whenever it changes. Use this form to make changes or corrections to your data, to delete someone from your membership roster, or to replace a member.

Membership Information

Name of Institution: _____
Address: _____
City: _____ State: _____ Zip or Postal Code: _____ Country: _____
Web site: _____
Main Contact Person: _____
Update Information For: _____
Replace: _____ (name of member to be deleted) with
_____ (name of person to be added—please fill out the entire form)

Update Membership Roster *(Submit one for each person. Make additional copies as necessary.)*

Name: _____ Title: _____
Address: _____
City: _____ State: _____ Zip or Postal Code: _____ Country: _____
Phone: _____ Fax: _____ E-mail: _____

In what areas do you work? *(check all that apply)*

- Academic Advising
- Admissions
- Computer/Information Services
- Enrollment Management Services
- Financial Aid
- International Admissions
- Institutional Research
- Records and Registration
- Student Affairs
- Transfer and Articulation
- Other Position: _____

Gender: M F

Race: *(optional)*

- African-American/Black, non-Hispanic
- American Indian or Alaska Native
- Asian or Pacific Islander
- Hispanic/Latino/Latina
- White, non-Hispanic
- Prefer not to specify
- Other: _____

Age Group:

- 25 and under
- 26 – 35
- 36 – 45
- 46 – 55
- 56 – 65
- 66 – 75
- 76+

Submit Your Correction

Mail to: AACRAO—Membership, One Dupont Circle, NW,
Suite 520, Washington, D.C. 20036 OR
Fax to: (202) 872-8857

Questions?

Call: (202) 293-9161 OR
E-mail: membership@aacrao.org

SOURCE CODE: _____ FOR OFFICE USE ONLY: _____ DATE: _____ INPUT: _____